



*U.S. Congressman Charlie Dent hosts  
Doing Business with the Commonwealth*

**Presentation by Gayle Nuppnau, Procurement Liaison  
Pennsylvania Department of General Services**

The Pennsylvania Department of General Services (DGS) purchases more than \$4.5 billion in goods and services each year and establishes procurement policy/procedures for most Commonwealth agencies. The Department's Bureau of Procurement acts as the purchasing agency for statewide requirements contracts and for purchase orders for supplies in excess of \$20,000 and for services in excess of \$250,000.

**Topics to be included:**

- Learn how the state purchases goods and services
- Understanding state contracting procedures
- Know where to find state business opportunities
- Explore government programs to help small businesses
- Find and market your company to Commonwealth agency heads, purchasing agents, and RFP (Request for Proposals) administrators

**Date: Thursday, May 24, 2012**

**Times: 2:00 p.m. - 4:00 p.m. *or* 6:00 p.m. - 8:00 p.m.**

**Place: Lehigh Carbon Community College's Community Services Center  
4525 Education Park Drive, Schnecksville, PA 18078**

**You must pre-register as space is limited**

**To Register: Please email or fax Megan Everett at [megan.everett@mail.house.gov](mailto:megan.everett@mail.house.gov) or 610-770-3498**

COMPANY (if applicable): \_\_\_\_\_

ATTENDEE(S): \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_

TIME (please check one): 2:00 p.m. - 4:00 p.m. \_\_\_\_\_ 6:00 p.m. - 8:00 p.m. \_\_\_\_\_

CONTACT: Megan Everett, Outreach Coordinator  
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